



CALSTRS®

Archiving Employer Documents on the Contributions Account Portal

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Archiving Employer Documents on the Contributions Account Portal

- CalSTRS will begin archiving old invoices and other employer documents on the Contributions Account Portal (CAP)
- Besides invoices, all documents in the 'Invoices and Notices' tile will be archived including:
 - Dunning notices (interest)
 - Monthly account statements
 - P&I invoice detail reports
 - P&I invoice summary reports

Archiving Employer Documents on the Contributions Account Portal

- Beginning in spring 2023 we will begin archiving all documents older than 7 years
- Archived documents will no longer be available on CAP

Please email questions to
Contributions@CalSTRS.com



[CalSTRS.com](https://www.calstrs.com)